



Payment policy:

- The fee for a standard therapy session is \$95 for a 50 minute session.
- Payment is due at the end of each session. A credit card number is preferred, however other acceptable forms of payment are cash and physical cards that can be run each time.
- If payment is unable to be made at the end of the session, an invoice can be emailed and payment can take place via Square Invoicing. If payment is not made within 24 hours of the invoice being sent, a \$15 late charge will occur.
- If you wish to file with your insurance a separate fee will be charged per each correspondence that I, as the therapist may have to do.
- There is an \$900 fee for court appearances.
- There is a \$55 fee for written letters for court.

Cancellation policy:

- A text reminder will be sent to your cell phone with an appointment reminder. You only need to respond if you need to reschedule and it is within the proper cancellation time frame. Please do not solely rely on these text reminders, it is not an automated system and there is possibility of not receiving them in time. It is ultimately your responsibility to keep track of your appointments.
- If you need to cancel or reschedule an appointment for any reason, I require a 24 hour notification via telephone, email or text message.
- Cancelling/rescheduling later than 24 hours before your appointment will result in a \$55 fee.
- Three consecutive cancelled appointments can lead to termination of services.

Please sign below stating that you understand the payment, reschedule and cancellation policies. Your signature also gives permission for me to text appointment reminders to your cell phone.

Signature: _____

Date: _____